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TO IACP CONFERENCE SPEAKERS:

To facilitate the handling of publicity at the IACP Conference in New Orleans, will you please send us 60 copies of the paper (or papers) you will present.

We would like to receive these (here in Evanston) no later than Sept. 10.

If it is not convenient for your office to make multiple copies of your address, please send us a single copy and we will handle the duplicating process here. In this event, however, we will need your paper by September 1.

Also, will you send us a brief biographical sketch of yourself?

If you reproduce your own paper, please follow the heading style as shown on the enclosed sheet.

We will greatly appreciate your cooperation in this matter. We are looking forward to seeing you in New Orleans.

Sincerely,

A handwritten signature in dark ink, appearing to read "L J McEnnis Jr", written in a cursive style.

L. J. McEnnis, Jr.
Publicity Director
IACP Conference

LJM:ga

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P.S. Please send a glossy photo of yourself to Capt. Alfred A. Theriot, Public Relations Counsel, Police Department, 2700 Tulane, New Orleans, La. The picture will be used in local publicity and should reach Captain Theriot as soon as possible.